



**CITY OF LAMAR**  
Building Department  
102 E. Parmenter  
Lamar, CO 81052

Ph 719-336-2085  
Fax 719-336-2787

License No: \_\_\_\_\_  
Date Recorded: \_\_\_\_\_  
 New License

## **Requirements to become a licensed contractor in the City of Lamar**

### **ALL LICENSES EXPIRE ON DECEMBER 31<sup>st</sup> EACH YEAR**

To obtain a contractor’s license the following must be submitted:

1. Proof of liability insurance for a minimum of \$100,000.
2. Proof of Workman’s Compensation insurance, or copy of the Opt Out documents submitted to the State of Colorado’s Department of Labor & Employment as per their requirements.  
(The insurance policy should also list the City of Lamar as a Certificate Holder for notification of any changes of policy coverage)
3. City of Lamar contractor’s license application and supporting documents establishing the applicant’s competencies to perform the contractual work. (e.g., copy of a license with another municipality or State agency, certificate(s) from ICC)
4. Payment of the respective annual fee:
  - a. **Minor Sub-contractor** - \$115 (\$75 for renewal)
    - A one (1) person company, may hire one (1) additional person
  - b. **Major Sub-contractor** - \$150 (\$100 for renewal)
    - A subcontractor person or company who hires a crew of two (2) or more persons
  - c. **General Contractor Builder** - \$225 (\$150 for renewal)
    - An individual or company who does construction from the ground up and/or hires a subcontractor
5. City of Lamar Business/Sales Tax license application and respective fee – \$10.00 (application attached to the back of the contractor’s license application.)
  - Any work performed within the City of Lamar by a third party requires having a Business License.

#### The documents may be submitted via:

1. Hand Delivered
2. Mailed to: City of Lamar  
Building Department  
102 E. Parmenter St.  
Lamar, CO 81052
3. E-mailed to: [stephanie.strube@ci.lamar.co.us](mailto:stephanie.strube@ci.lamar.co.us)

**Please allow one (1) to two (2) weeks to process the application.**

**\*A building permit is required at all times, except when the type of work is considered to be aesthetic (e.g., painting, changing the carpet)\***

Please contact the City of Lamar Building Department at (719) 336-2085 if you have any questions.



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## CONTRACTOR LICENSE APPLICATION

This application is made under authority of Ordinance No. 427, as amended, for examination and licenses.

Type of license applied for:  Minor Sub Cont  Major Sub Cont  General Cont      Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Owner/Agent(s) Name(s): \_\_\_\_\_

Owner/Agent(s) Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Have you ever been refused a bond? \_\_\_\_\_ If yes, please provide any details \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Are there any unpaid liens or judgements (settled or pending) filed against your business or any property by any creditor as a result of any of your work? \_\_\_\_\_ If yes, please state the circumstances \_\_\_\_\_

\_\_\_\_\_

Please list the names, addresses and phone numbers of your employers or major jobs done in the last five (5) years. Please include your position at the job

Name	Address	Phone #	Your Position

State in detail qualifications you possess relative to the license you are applying for. Please include licenses and certificates attained. (Please attach a copy of your state license, if applicable) \_\_\_\_\_



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Have you ever been licensed in the City of Lamar? \_\_\_\_\_ If yes, please give name, address and periods of  
License coverage \_\_\_\_\_

**WARNING: Statements made in this application are subject to verification. False or misleading statements  
may be cause for disapproval of the application. Licenses are issued under authority of Ordinance No. 427.**

This application must be accompanied by a license fee of \$\_\_\_\_\_ and proof of Workman's Compensation insurance, along  
with proof of a minimum of \$100,000.00 liability insurance policy made to the City of Lamar. If any of the above mentioned  
insurance policies are terminated for any reason, the license will be terminated automatically.

**Please note that licenses in the City of Lamar expire on the 31<sup>st</sup> of December of each year.**

\_\_\_\_\_  
Name Signature

**NOTARY CERTIFICATE**

Subscribed and affirmed before me in the County \_\_\_\_\_, State of \_\_\_\_\_,  
this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Notary Public: \_\_\_\_\_

My Commission expires on: \_\_\_\_\_



This application shall be filed in the City of Lamar's Building Department office, Lamar, Colorado.

**DO NOT WRITE BELOW LINE**

**\*\*\* FOR OFFICE USE ONLY \*\*\***

Date Application Received: \_\_\_\_\_

Received by: \_\_\_\_\_

License Type: \_\_\_\_\_

Amount Paid \$: \_\_\_\_\_

New License       Prorated

**APPROVAL**

Approved       Not Approved

Date Recorded: \_\_\_\_\_

Remarks:  
\_\_\_\_\_  
\_\_\_\_\_