

SCHEDULE B

SCHEDULE OF COPYING CHARGES AND MISCELLANEOUS FEES

(§24-72-205 C.R.S.)

Pursuant to §24-72-205 C.R.S. all regular fees apply and should be collected at time of document distribution. Documents that are scanned and sent electronically, however, may be provided free of charge if assemble, scanning and sending the document via email does not take more than thirty minutes of total staff time.

Annual Budget	Also available on City of Lamar Website	\$.25 per standard page
Audited Financial Statements	Also available on City of Lamar Website	\$.25 per standard page
CD Duplication:	Per CD	\$5.00 (CD provided by City)
City of Lamar Municipal Code	Available on City of Lamar Website	
Certification of Documentation	Each copy This applies to: Requests from citizens/agencies for certified true copies of City documents; also requests for notarial certification of true copies of personal documents	\$5.00 for staff time
Certification of Transcript	City Clerk review required	\$5.00 plus \$1.00 per page for staff time
Copies of Documents Hard Copies	Pages up to 8 1/2"X14" Larger Land Use sized documents. Documents requiring outside printing will be assessed the actual cost to the City	\$.25 per standard page \$2.00 per page
Digital ie: Thumbdrives, CD, etc	Customer request electronic files	Cost of device (provided by City)
Liquor Code Book	Available through Colorado Department of Revenue	
Model Traffic Code	Available through the Colorado Department of Transportation	
Notarization of Signature	Non City of Lamar Related	\$5.00 per document
Other Requests and Documents		Actual cost to the City to obtain or reproduce
Staff Time	When information gathering, printing, retrieval of a document or manipulation of data requires staff research, labor or travel time, the hourly charge begins after 60 minutes and will be assessed and pro rated in quarter hour increments. A time log outlining staff time spent responding to the request shall be provided.	\$41.00 per hour plus copying charges
Uniform Fire, Plumbing, Building Codes, etc.	Sold by most large book store chains or the International Code Council (www.constructionbook.com)	